

Collaborative Discussion Written Response Rubric



	Ideas and Content	Organization	Word Choice	Tone and Voice	Conventions
	<i>Overall thoroughness and development of the response</i>	<i>Appropriate structure and overall organization</i>	<i>Engaging and effective language to support the response</i>	<i>Unique perspective of the writer, conveyed through tone, voice, and style</i>	<i>Mechanical and grammatical accuracy appropriate to the task, purpose, and audience</i>
Weight	20%	20%	20%	20%	20%
6	Exceptional The written response thoroughly and expertly evaluates the discussion and thoughtfully addresses the questions in the student guide.	Exceptional The written response is expertly and logically organized using paragraphs with topic sentences, transitions, and concluding statements to evaluate the discussion.	Exceptional The written response uses engaging, effective, and appropriate words to evaluate the discussion thoughtfully and with nuance.	Exceptional The tone and voice show thoughtfulness, personality, and objectivity in the evaluation. The style is appropriate to the subject and purpose.	Exceptional There are few or no errors in grammar, mechanics, punctuation, and spelling.
5	Experienced The written response thoroughly evaluates the discussion and completely addresses the questions in the student guide.	Experienced The written response is logically organized using developed paragraphs to evaluate the discussion.	Experienced The written response uses engaging, effective, and appropriate words to evaluate the discussion.	Experienced The tone and voice show personality and objectivity in the evaluation. The style is appropriate to the subject and purpose.	Experienced There are few errors in grammar, mechanics, punctuation, and spelling. The errors do not significantly affect the writing.
4	Capable The written response evaluates the discussion and addresses questions in the student guide.	Capable The written response is organized coherently to evaluate the discussion.	Capable The written response uses appropriate words to evaluate the discussion.	Capable The tone and voice show some personality and objectivity. The style is appropriate to the subject and purpose.	Capable There are some errors in grammar, mechanics, punctuation, and spelling. The errors have little effect on the writing.
3	Developing The written response evaluates the discussion but is undeveloped and addresses only some questions in the student guide.	Developing The written response is somewhat organized but is occasionally difficult to follow.	Developing The written response uses appropriate words to evaluate the discussion partially or incompletely.	Developing The tone and voice only occasionally show personality and objectivity. The style is largely appropriate to the subject and purpose.	Developing There are errors in grammar, mechanics, punctuation, and spelling that cause confusion.
2	Emerging The written response attempts to evaluate the discussion. Responses to questions in the student guide are incomplete or unclear.	Emerging The written response attempts to use an organizational structure but is difficult to follow or unclear.	Emerging The written response attempts to use words that are appropriate to evaluate the discussion, but may do so incorrectly.	Emerging The tone and voice show little or no personality and objectivity. The style is often not appropriate to the subject and purpose.	Emerging There are consistent errors in grammar, mechanics, punctuation, and spelling that significantly interfere with the writing.
1	Beginning The written response does not evaluate the discussion or respond to questions in the student guide.	Beginning The written response lacks an organizational structure, is difficult to follow, and is unclear.	Beginning The words used in the written response lead to confusion and a lack of clarity.	Beginning The tone and voice show little or no personality and objectivity. The style is inappropriate to the subject and purpose.	Beginning There are severe errors in grammar, mechanics, punctuation, and spelling that make the writing unclear.